SUBJECT: City Council Reorganization

REPORT BY: Anne Hsu, City Clerk

SUMMARY

This report provides information regarding the annual reorganization of the City Council.

STAFF RECOMMENDATION

That the Council nominate and elect members of the City Council to the positions of Mayor and Vice-Mayor for a one-year term.

BACKGROUND/DISCUSSION

Per Section 2.01 of the City Charter, the Council is to elect one of its members as its presiding officer, who shall have the title of Mayor, and designate one of its members as Vice Mayor. The Vice Mayor is to perform the duties of the Mayor during the Mayor’s absence or disability. The officials so chosen shall hold their respective offices subject to the pleasure of the Council.

Additionally, the City Council Rules of Procedure and Order and City Council Policies includes a City Council Reorganization Policy as follows:

L. CITY COUNCIL REORGANIZATION

The City Council shall conduct a yearly reorganization at its first regular meeting of December, unless otherwise designated by the City Council. On election years, the reorganization of the City Council shall occur at the same meeting that the Council certifies the election results. At the time of the yearly reorganization of the City Council, the City Council shall elect one of its members to serve one year as Mayor and one of its members to serve one year as Vice Mayor. In making the selections, the City Council will consider the principle of rotation to allow each of its members an opportunity to serve as Mayor. The election of Mayor and Vice Mayor shall be placed at the end of the Agenda. The Mayor will ask the Council for nominations for Mayor. Any Council Member wishing to make a nomination may do so. Nominations
do not require a second. The Council will vote on the nominations in reverse order that the nominations were made, with the last nomination made voted on first. The nomination process will be repeated for the selection of a Council Member to serve as Vice Mayor.

**SUSTAINABILITY IMPACT**

N/A.

**FINANCIAL IMPACT**

N/A.